

# RMA form

(Return Merchandise Authorization)

To ensure customer service efficiency and to satisfy CK3 Games guidelines, CK3.co.uk requires that this declaration be completed prior to returning any item. Failure to comply will result in equipment returned unopened and at the sender's expense. The procedure for returning an item is as follows:

1. Please describe the item and the reason for the return.
2. Attach the RMA shipping labels (see last page of this form) to both the item and its shipping container.
3. Send the item by a tracking delivery service such as Royal Mail Recorded or Parcel2Go.com

**IMPORTANT: Ensure this form is filled in completely and correctly checked before printing Shipping Labels. This page must be included with the returned item.**

Please provide the following information:

Name:	
Address:	
Telephone:	
Email:	
Order/Invoice #:	
Product Description:	
Serial Number: (if available)	
Reason for Return:	

## CK3 OFFICE USE ONLY

Reference:

Reviewed by:

Date:

(signature)

## Declaration of Acceptance

I \_\_\_\_\_ am authorized and able to declare that the item specified above for return to a CK3 office is a product that we have bought from CK3 Games and that it has not been physically damaged or altered in any way. I accept that if these terms are breached then I forfeit all rights to a replacement, credit or refund. I also understand that all returns are shipped at my own expense and CK3 Games are not responsible for these or any other expenses outside the scope of returning the replacement or repaired product to my address.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## Shipping Labels

X Cut and discard header

### Shipping Box Label

This item is a return as per the Return Materials Authorization policy.

**CK3 RETURNS  
6 ACACIA AVENUE, KNUTTON  
STOKE-ON-TRENT, STAFFORDSHIRE  
UNITED KINGDOM  
ST5 6JD**

X Cut and affix to shipping box

### Returned Product Label

This item is a return as per the Return Materials Authorization policy.

Customer Name:	
Order/Invoice #:	
Product Description:	
Reason For Return:	
Address:	

X Cut and affix to Product